

Wizards for ORACLE® Human Resources



Having accurate and relevant employee information is a fundamental requirement of any ERP. Maintaining this information can be an on-going struggle for companies. More4Apps has the tools to enable the loading and maintenance of core employee and assignment information; ensuring that you can have confidence in the accuracy of your employee information.

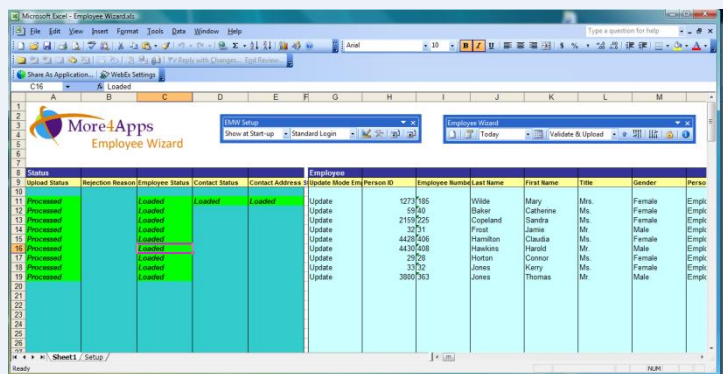
Benefits

- Increase productivity, reduce data-entry time and costs
- Increase accuracy, by validating prior to loading
- Empower end-users to load large numbers of transactions
- Reduce dependency on specialist IT resources
- Quick to implement and deliver solutions
- Consistent look-and-feel in Excel, easy to learn and use
- Compliant with Oracle Support

Architecture

- Compatible with Microsoft Excel 2000 and later versions
- Oracle R11i and R12
- Uses Oracle E-Business Suite security
- XML Web-based Communication
- No client installation
- Install and setup in minutes

More4Apps offers a broad selection of Excel-based data integration products to process information with superior speed and accuracy. This provides more reliable, timely data delivery for users of the Oracle E-Business Suite who are looking for the best user experience available.



Status	Rejection Reason	Employee Status	Contact Status	Contact Address	Update Mode	Employee ID	Employee Number	Last Name	First Name	Title	Gender	Period
Processed	Loaded	Loaded	Loaded		Update	1273185	155	Wilde	Mary	Mrs.	Female	Empk
Processed	Loaded	Loaded	Loaded		Update	15550	155	Baker	Catherine	Ms.	Female	Empk
Processed	Loaded	Loaded	Loaded		Update	2159225	155	Capeland	Sandra	Mrs.	Female	Empk
Processed	Loaded	Loaded	Loaded		Update	32571	155	Pratt	Jamae	Ms.	Female	Empk
Processed	Loaded	Loaded	Loaded		Update	4428505	155	Hamilton	Claudia	Mrs.	Female	Empk
Processed	Loaded	Loaded	Loaded		Update	4430508	155	Hawkins	Harold	Mr.	Male	Empk
Processed	Loaded	Loaded	Loaded		Update	29758	155	Horton	Connor	Ms.	Female	Empk
Processed	Loaded	Loaded	Loaded		Update	3372	155	Jones	Kerry	Mrs.	Female	Empk
Processed	Loaded	Loaded	Loaded		Update	3800783	155	Jones	Thomas	Mr.	Male	Empk

More4Apps offer the following products to support your Human Resources processes:

- **Employee Wizard** enables loading and maintenance of core employee and assignment information into Oracle Human Resources.
- **Special Information Wizard** enables the loading and maintenance of Special Information against employees.
- **Element Entry Wizard** enables loading and maintenance of recurring and non-recurring element entries against employee assignments.

Employee Wizard

- Manages changes to core employee and assignment information
- Key information directly; import files into Excel; or download from Oracle
- Comprehensive download speeds-up maintenance tasks
- Forms assist with data-entry and validation.
- Choose to automate salary approval
- Robust Integration
- Feedback is returned to the worksheet for review
- Supports a large number of key and descriptive flexfields with full validation

Special Information Wizard

- Loads Special Information for employees on mass
- Download capability enables extract of existing Special Information records for maintenance or reporting.
- Configures itself to your Special Information Types
- Includes custom field names and lists of values

Element Entry Wizard

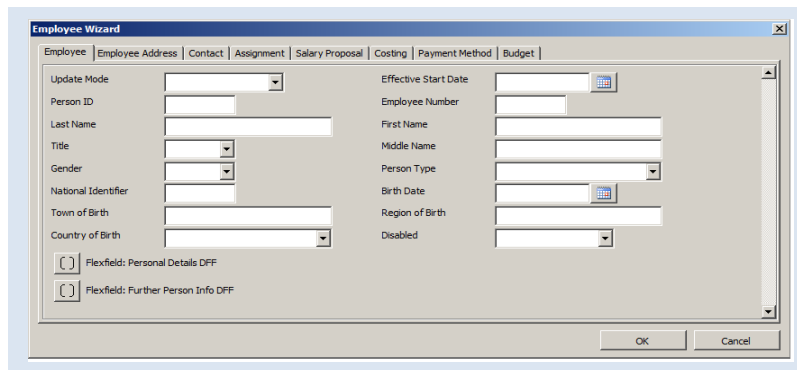
- Supports recurring and non-recurring element entries
- Key information directly; import files into Excel; or download from Oracle
- Forms assist with data-entry and validation
- Columns configure dynamically according to your element definitions

Whether you are implementing a new system, migrating data or maintaining an existing implementation; More4Apps Employee Wizard can be a significant asset to your company.

More4Apps Employee Wizard allows you to efficiently load and maintain large amounts of employee information into the Oracle E-Business Suite. It includes a download facility for extracting existing employee information; you can subsequently modify the information and re-load in minimal time.

Employee Wizard encompasses a significant amount of core employee and assignment information including:

- employee person, address and phone information;
- contacts including relationships, addresses and phones;
- employee assignments;
- US federal tax and US state tax;
- salary proposal, salary approval, costing, payment method and budget information;
- and a large number of key and descriptive flexfields with full validation.



Special Information Types are often used extensively within Oracle Human Resources to hold things like medical records, certifications, qualifications and so on. Maintaining this information in Oracle HR can be a manual and time-consuming task.

More4Apps Special Information Wizard is designed to improve productivity, by providing an easy-to-use Excel interface to quickly load and maintain Special Information. The wizard configures itself according to your special information types, displaying custom field names and lists of values.

More4Apps Element Entry Wizard will significantly reduce data-entry time taken to key element entries. More4Apps Element Entry Wizard can be used to maintain both recurring and non-recurring element entries against employee assignments. The worksheet will automatically configure itself to your Element definitions by displaying the relevant segments and lists of values. Extract existing element entries, make changes and re-load. Messages returned from the interface are clearly reflected in the worksheet; meaning errors can be corrected and re-loaded in minimal time.

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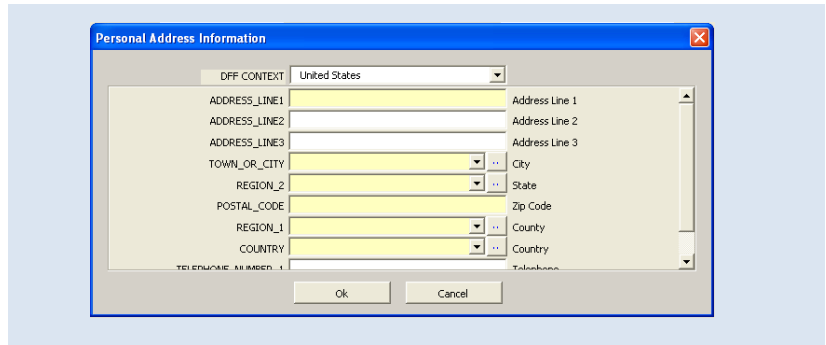
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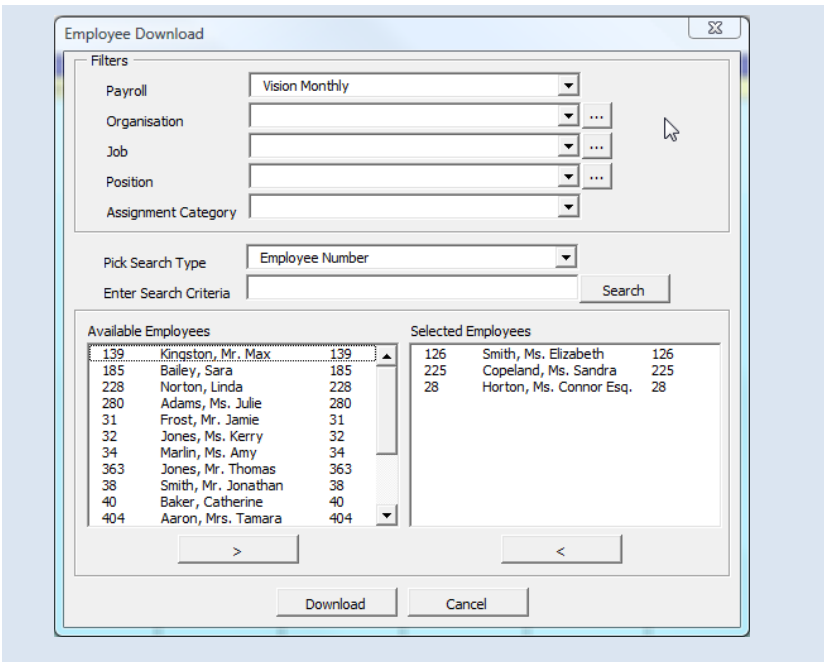
Configures to Your System Set up

More4Apps Wizards read your system set up and configure the wizard accordingly. This means that the data-entry forms can correctly display and validate fields / flexfields (e.g. lists of values, date formats).



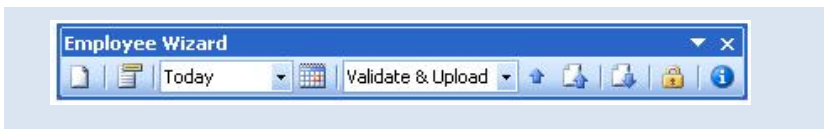
Comprehensive Download Facility

More4Apps Wizards provide downloads enabling you to extract, modify and load information back into Oracle® Applications.



Control the Entire Process from the Spreadsheet

More4Apps Wizards are designed to be run without the need to log in the Oracle® forms. Therefore, virtually all required processes can be submitted and monitored from within the More4Apps Wizards.



Download a Trial Version

Download a trial version, visit us at:

www.more4apps.com/downloads